



Meeting (No) **PEOPLE COMMITTEE (2)**
Time & Date **6pm 12 June 2018**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Carter (Chair), Barker, Clayton, Edwards and Griffiths and Mrs A Kunaj (Council Manager)

In attendance: Cllr Kynaston

PART 1: Items considered in the presence of the press and public

3 Questions and comments from residents: None.

4 Apologies for absence

Resolved: To accept apologies from Cllr Yarker (business)

5 Declarations of Interest: None.

6 Substitute member for Policy committee

Resolved: To appoint Cllr Barker as the substitute member of the committee to attend at the Policy committee meeting, should the People Chair be unavailable.

7 Minutes of the last meeting

Resolved: To approve minutes of the meetings held on 22.05.17. The Chair signed the minutes.

8 Governance & Operations Manager's report was received.

The volunteering opportunities to help keep communities safe letter, from David Keane, Police Crime Commissioner for Cheshire was noted.

9 Committee budgets

- a An end of year 2017/18 budgets comparison was received. A full report will be made available at the Full Council meeting. The committee noted the £10,900 virement from budget 4360 Grants & Donations that had been made during the year.
- b The budget for 2018/19 was considered. A request for the RFO to address Centre code 301 Publicity following the end of year Full Council report.

10 Risk Assessment

Resolved: To approve the People Committee risk assessment

11 Neston Village Fair

The report PE2/11 and recommendations regarding the Town Council's representation at the Neston Village Fair were considered.

- a. The committee were unable rescind resolution 06.02.18 item 108, as a consequence
- b. the Town Council will not book a stand at the Village Fair

c. **Resolved:** That a Neston Village Fair Task & Finish Group be established to consider how the Council will facilitate and fund the stand for the day and make recommendation to the People committee by the committee meeting on July 2018.

12 Task & finish/working groups

Chairman's initial and date

DC 31/7/18

- a **Resolved:** To establish a Christmas Working Group.

Remit: To assist with the co-ordination of the Town Council's Christmas market event, and the Town Council's Christmas Lights.

Membership: Four members

Nominated: Cllrs Griffiths and Kynaston with a request for Cllr Warner and nomination of one other at Full Council. Officers are to facilitate any meetings and arrangements.

Lead member: Cllr Griffiths

Resolved: To establish a Village Fair Task & Finish Group.

Remit: To look at organising and recommend materials required for the Village Fair

Membership: Three Councillor and Officers

Nominated: Cllr Kynaston with a request for nomination of two other members at Full Council

Lead member: To be confirmed by Full Council.

- b The committee did not choose to establish any other groups at this time.

13 Appointment of Representatives and Delegates to External Organisations

- CH64 Events Group: Governance and Operations Manager was nominated
- Neston Female Society: Cllr Kynaston was nominated
- Project Rural Matters: Cllr Lloyd was nominated

14 Committee meeting dates

The committee confirmed People Committee meeting dates, 31/07/18, 23/10/18, 11/12/18, 19/02/19 and 16/04/19.

15 Grants

Item 15c was brought forward by common consent – see below

Resolved: To approve of a grant of £2,000 to Little Actors Theatre Company for Interact Youth Theatre 2018-19 Repertoire

Items a, b and d were considered together

- a **RESOLVED:** To reject grant of £4,382 to Amber Button for the Body & Soul workshop
- b **RESOLVED:** To reject grant of £4,382 to Amber Button for Pathway to Change
- c To consider approval of a grant application for Little Actors Theatre Company
This item was carried forward by common consent – see above
- d **Resolved:** To approve of a grant of £3,000 to Amber Button, Neston Work Club

Chairman's initial and date

DC 31/12/18

16 Other items:

A record of thanks for all of the hard work to the lead member of the Neston Music Festival was agreed.

- Neston Music Festival report will be tabled at the next meeting.
- Retrospective approval for the purchase of a banner for display at the Neston Village Fair 2018.
- Armistice week activities report to include how the Council can engage.

17 Next scheduled meeting will take place on 31.07.18 at 6pm.

Meeting closed at 6.50pm

Signed

Dan Cew

Dated

31/12/18